



**Position:** Medical Social Worker- ICP – Integrated Clinic Program  
**Program:** Health and Mental Health Services  
**Reports to:** Supervisor of Psychosocial Case Management  
**Salary:** \$60,000 Annually  
**Status:** 100%, Full-Time, Exempt, Regular  
**Probation:** 180 days  
**Benefits:** Medical, Dental, Vision, Life Insurance; also including Long Term Disability, an Employee Assistance Program and a 403 B Retirement Plan

**JOB SUMMARY:** Under the direct supervision of the Supervisor of Psychosocial Case Management, the Medical Social Worker (MSW) will be responsible for providing psychosocial care management services and the development of resources for case management clients. The primary focus of the MSW is to develop, implement, track and supervise components of the psychosocial care plan. The MSW will work with the Integrated Clinic Program team to provide a multidisciplinary integrated approach to care and wellness.

**ESSENTIAL FUNCTIONS:**

- 1) Utilizes training and experience to conduct comprehensive psychosocial assessments including: history of trauma, attachment styles, substance abuse, cognitive functioning and activities of daily living;
- 2) Oversees all psychosocial aspects of clients' treatment in Integrated Clinic Program;
- 3) Provides consultation utilizing mental health expertise on multi-disciplinary ICP treatment teams;
- 4) Autonomously develops comprehensive care plans for clients and utilizes training in motivational and behavioral intervention to provide support and guidance in the implementation of care plans which may include health-related behavior, housing, benefits, transportation, food/groceries and other social services as needed;
- 5) Independently identifies patient needs, strengths and readiness to change;
- 6) Streamlines care coordination to improve patients' access to services including: medical, mental health, and substance abuse programs;
- 7) Promotes linkage to and retention in medical, mental health, and substance abuse treatment;
- 8) Identifies and addresses barriers to treatment adherence and risk reduction to help improve health outcomes;
- 9) Conducts ongoing assessment of client eligibility for public health programs and other sources of funding;
- 10) Conducts follow-up activities to ensure clients receive appropriate support for referred services and ongoing needs;
- 11) Acts as liaison between clients and LA LGBT Center services/programs and other community agencies/programs;
- 12) Coordinates necessary documents for public and private assistance programs;
- 13) Maintains complete and accurate files on all clients and documents services provided using all required documentation methods;
- 14) Researches and develops resources for case management clients;
- 15) Prepares and submits reports as required in a timely manner;
- 16) Attends staff meetings, case conferences, in-services, and other meetings as directed;
- 17) Oversees the transportation needs for ICP clients within the ICP program;
- 18) Collects data and tracks client outcomes;
- 19) Provides brief mental health intervention for chronic diseases including: motivational interviewing, crisis assessment and intervention, suicide risk assessment and intervention;
- 20) Provides referral and linkage to partner services, e.g., domestic violence, medical services, HIV testing;
- 21) Other duties as assigned.

**JOB QUALIFICATIONS AND EXPERIENCE:**

- 1) Minimum 1 year experience, 3 years preferred, providing direct psychosocial client services;
- 2) A Master's degree in Social Work, Counseling, Psychology, and/or Marriage and Family Counseling required;
- 3) Demonstrates knowledge of effects of psychosocial needs, trauma history, and cognitive/behavioral/motivational functioning on health-related behavior and exhibits ability to intervene appropriately and effectively;
- 4) Current American Heart Association CPR Certification required;
- 5) Bilingual (English/Spanish) preferred;
- 6) Excellent verbal and written communication skills, including strong organizational, detail and interpersonal skills;
- 7) Good computer skills and knowledge including word processing, spreadsheets, and other software systems;
- 8) Must have a car, valid CA driver's license, and proof of auto insurance;
- 9) Livescan clearance
- 10) Ability to work effectively with people of diverse races, ethnicities, ages, and sexual orientations in a multicultural environment;
- 11) A passion for the Center's work and its mission to make the world a better place for LGBT people.

The Los Angeles LGBT Center is an Equal Opportunity Employer and is committed to fostering diversity within its staff. Applications are encouraged from all persons regardless of their race, color, ancestry, religious creed, national origin, sex, sexual orientation, gender identity, gender expression, medical/physical/mental condition, pregnancy/childbirth and related medical condition, age, marital status, or veteran status.

E-mail resume and cover letter as a word attachment to [jobs@lalgbtcenter.org](mailto:jobs@lalgbtcenter.org) website: [www.lalgbtcenter.org](http://www.lalgbtcenter.org)  
Or submit application/resume to: Los Angeles LGBT Center, Human Resources Dept., 1625 N. Schrader Blvd., Los Angeles, CA 90028