



**Position:** Clinical Psychosocial Care Manager  
**Program:** Health and Mental Health Services  
**Reports to:** Manager, Psychosocial Case Management Services  
**Salary:** DOE  
**Status:** 100%, Full-Time, Exempt, Regular  
**Probation:** 180 days  
**Benefits:** Medical, Dental, Vision, Life Insurance; also including Long Term Disability, an Employee Assistance Program and a 403 B Retirement Plan

**JOB SUMMARY:** Under the direct supervision of the Manager of Psychosocial Case Management Services, the Psychosocial Care Manager (PCM) will be responsible for providing psychosocial care management services and the development of resources for case management clients. The primary focus of the PCM is to develop, implement, track and supervise components of the psychosocial care plan. The PCM will work with the Primary Care, Women's Health and Transgender Health Program and HIV teams to provide a multidisciplinary, integrated approach to care and wellness. Additionally, the PCM will provide group clinical supervision for unlicensed MSW/MFT Care Manager staff members.

**ESSENTIAL FUNCTIONS:**

- 1) Utilizes training and experience to conduct comprehensive psychosocial assessments including: history of trauma, attachment styles, substance abuse, cognitive functioning and activities of daily living;
- 2) Oversees all psychosocial aspects of clients' treatment in the Primary Care, Women's Health and Transgender Health programs;
- 3) Provides consultation utilizing mental health expertise on multi-disciplinary treatment teams;
- 4) Develops comprehensive care plans for clients and utilizes training in motivational and behavioral intervention to provide support and guidance in the implementation of care plans which may include health-related behavior, housing, benefits, transportation, food/groceries and other social services as needed;
- 5) Independently identifies patient needs, strengths and readiness to change;
- 6) Streamlines care to improve patients' access to services including: medical, mental health, and substance abuse programs;
- 7) Coordinates client services and referrals;
- 8) Promotes linkage to and retention in medical, mental health, and substance abuse treatment;
- 9) Identifies and addresses barriers to treatment adherence and risk reduction to help improve health outcomes;
- 10) Conducts on-going assessment of client eligibility for public health programs and other sources of funding;
- 11) Conducts follow-up activities to ensure clients receive appropriate support for referred services and on-going needs;
- 12) Acts as liaison between clients and Los Angeles LGBT Center's (Center) services/programs and other community agencies/programs;
- 13) Coordinates necessary documents for public and private assistance programs;
- 14) Maintains complete and accurate files on all clients and documents services provided using all required documentation methods;
- 15) Researches and develops resources for case management clients;
- 16) Prepares and submits reports as required in a timely manner;
- 17) Collects data and tracks client outcomes;
- 18) Attends staff meetings, case conferences, in-services, and other meetings;
- 19) Oversees the transportation needs for clients within the Primary Care, Women's Health and Transgender Health programs;
- 20) Provides brief behavioral health intervention for chronic diseases including: motivational interviewing, crisis assessment and intervention, suicide risk assessment and intervention;
- 21) Provides referral and linkage to partner services, e.g., domestic violence, medical services, HIV testing;
- 22) Provides group clinical supervision for unlicensed MSW/MFT staff working toward licensing requirements;
- 23) Other duties as assigned;

**JOB QUALIFICATIONS AND EXPERIENCE:**

- 1) Master's degree in social work, minimum 2 years post licensure as LCSW in California;
- 2) Current American Heart Association CPR Certification required;
- 3) Minimum 1 year experience, 3 years a plus, providing direct client services in a healthcare setting;
- 4) Demonstrates knowledge of effects of psychosocial needs, trauma history, and cognitive/behavioral/motivational functioning on health-related behavior and exhibits ability to intervene appropriately and effectively;
- 5) Comprehensive knowledge of community resources, and public and private benefits programs;

The Los Angeles LGBT Center is an Equal Opportunity Employer and is committed to fostering diversity within its staff. Applications are encouraged from all persons regardless of their race, color, ancestry, religious creed, national origin, sex, sexual orientation, gender identity, gender expression, medical/physical/mental condition, pregnancy/childbirth and related medical condition, age, marital status, or veteran status.

E-mail resume and cover letter as a word attachment to [jobs@lalgbtcenter.org](mailto:jobs@lalgbtcenter.org) website: [www.lalgbtcenter.org](http://www.lalgbtcenter.org)  
Or submit application/resume to: Los Angeles LGBT Center, Human Resources Dept., 1625 N. Schrader Blvd., Los Angeles, CA 90028

- 6) Bilingual (English/Spanish) preferred;
- 7) Experience with Los Angeles County Department of Mental Health (DMH) paperwork preferred;
- 8) Excellent verbal and written communication skills, including strong organizational, detail and interpersonal skills;
- 9) Good computer skills and knowledge including word processing, spreadsheets, and other software systems;
- 10) Ability to work effectively with people of diverse races, ethnicities, ages, gender identities, and sexual orientations in a multicultural environment;
- 11) A passion for the Center's work and its mission to make the world a better place for LGBT people.

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